

## **CAN YOU HELP –Fellow Parishioners seeking Employment?**

### **DO YOU HAVE INFO ON JOB LEADS?**

### **CAN YOU MAKE AN INTRO TO A HIRING MANAGER?**

### **CAN YOU PROVIDE INFO ON A SPECIFIC JOB OPPORTUNITY?**

Your employer may also offer recruitment bonuses for bringing in candidates – check it out!

The people listed below are seeking employment. Please contact Donna Heuchling at [dheuchling@comcast.net](mailto:dheuchling@comcast.net) or Paula Belshaw at [p.belshaw@comcast.net](mailto:p.belshaw@comcast.net) to connect you to them. The Lexington Catholic Job Search Group meets the 1<sup>st</sup> and 3<sup>rd</sup> Wednesday of each month in the Sacred Heart Parish Center at 7:30 PM. All job seekers and persons in transition are welcome. *Parishioners are asked to keep each job seeker and their families in your prayers.*

#### **MANAGEMENT CONSULTING**

1. Senior Consultant specializing in helping companies to improve their business processes supporting the management of innovation and new product development. Led culture and process improvement through alignment of Engineering, Marketing and Operations to deliver value to their customers faster and more effectively. Interested in connections to local consulting companies focused on innovation management.

#### **SENIOR MANAGEMENT**

2. Medical device & biotech commercialization executive with successful start-up & emerging company track record launching & growing breakthrough technologies. Built strong integrated sales/marketing & development operations; established distribution, product development partnerships and acquisitions/alliances (business development). Experienced fundraiser. *Seeking introductions to direct opportunities, senior executives in healthcare as well as attorneys, accounting firms, VC/PE firm principals and MDs involved with medical technology innovation.*

#### **PASTORAL CARE**

3. Progressive Catholic theologian, journalist, facilitator, organizer since priesthood in the 60s and 70s. Will write, edit, or organize for social justice non-profits, green movements. Professional singer/guitarist/choral leader guaranteed to get people singing -- in church or out. Passionate about empowering seniors. Accredited for weddings, funerals, turning point rituals for families who are not comfortable in the official church.

#### **IT SUPPORT**

4. Highly experienced, competent, I.T. Support Professional who interacts with all levels of staff, establishes constructive user relationships and produces positive results for their technical issues. Extremely productive achiever who works well in a team environment as well as individually. Proficient in Microsoft technologies and software as well as network support and communications infrastructure. Experience with business phone systems and acted as internal computer consultant to staff for their computer needs.

**Continued on next page**

## **HUMAN RESOURCES**

5. HR professional with experience working in the medical, engineering, software and retail industries, including starts ups and large companies. Accomplishments include starting up HR departments and implementing policies and procedures; creating job descriptions, salary grades and salary scales; investigating and resolving Employee Relation issues; and advised managers on short & long-term staffing strategies. Hired hundreds of employees at all levels and all disciplines within the stated industries while minimizing the cost to the company.
6. Innovative, hands-on Human Resources Business Partner with proven success delivering results and organizational effectiveness strategies as a partner on Senior Management teams. Scaled global enterprise strategies to smaller organizations to maximize efficiency, productivity and ROI. Experienced in Organizational Development, Communications, Change Management, Talent Acquisition, Employee and Leadership Development, Employee Engagement, Reward Systems, and Payroll strategies to meet business objectives. Will consider consulting and project work too!

## **FIELD AUDITOR**

7. Detailed oriented Field Auditor with 14+ years of experience in procedural field auditing. Proven results in the completion of Wholesale Audits with protected company assets. Known for communication and liaison skills including tact and diplomacy when working with clients. Additional expertise in financial audit and auction requirements, client/credit risk analysis, customer service, and training and developing staff.

## **MARKETING/COMMUNICATIONS**

8. Marketing and Communications professional with extensive experience in corporate identity, cross-channel marketing, project management, and branding. I have led marketing efforts in the development and execution of innovative communication strategies; increasing corporate market leadership position, enhancing product/service visibility, while generating quality leads..
9. High-tech marketing manager seeking corporate employment or consulting assignments. Extensive experience in marketing, sales and engineering; has been instrumental in the growth of many start-ups and mid-sized companies. Product expertise includes workflow software, sales force automation systems, database software, consumer electronics and computer integrated manufacturing systems. Founded and sold one consulting company and has successfully run another for several years.

## **NON-PROFIT MANAGEMENT**

10. Highly motivated nonprofit executive manager with demonstrated multi-million dollar fundraising success for operations & capital. Managed all aspects of nonprofit operations. Created award-winning conservation programs with proven results for wildlife & endangered species. Developed and tested performance measurement frameworks for national and international programs. Dynamic speaker; energetic traveler; published authority on community-based conservation.

## **OFFICE CLERK**

11. Great track record as a loyal employee and skilled clerk with an eye for detail. Competent in organizing, filing and assembling documents. Experience as a hotel operator, medical records clerk, and insurance claims support work.

**Continued on next page**

## **SOPRANO SOLOIST/SOFTWARE ENGINEER**

12. Interested in cantoring at Catholic Masses, including weekday funerals and soprano soloist opportunities, and/or working in the Music Industry. Soprano Soloist and Cantor for Catholic and Christian Science churches, National Anthem Singer and Choir Director for Christmas and Easter services. Recently performed soprano solo in "The Seven Last Words of Christ" (Dubois) and "Una voce poco fa" (Rossini). Created "golden sample" cds for mass duplication. Software Release Engineer with experience executing and automating software builds with sccs, clearcase, teamware and starteam on Unix and Microsoft operating systems. BA in Music. Certificates in Unix (2) and Digital Audio Production.